



In-Kind Donation Form

Thank you for your donation to Trinity School of Texas.

Please fill out this form and return it with your donation to: TST Development Office

Or email it to: htirrell@trinityschooloftexas.com

Item: _____

Item Description:

Item Value: \$ _____

Date of Donation: _____

Contact Person: _____ **Phone:** _____

Address: _____

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In-Kind Donations: Contributions that are mission appropriate may be accepted by faculty/staff and administration with the approval of the Head of School. Such donations are communicated to the development staff by the receiving faculty/staff member or administrator. The School reserves the right to sell or otherwise dispose of the personal property. Responsibility for substantiating the value of a gift for IRS purposes belongs to the donor. If the donor desires a tax valuation that exceeds \$5,000, an independent outside appraisal must be documented by the donor at his/her expense.

For questions about your donations to TST, please contact Heather Tirrell, Communications and Development Coordinator, at htirrell@trinityschooloftexas.com or 903.753.0612 ext. 219.

THANK YOU FOR YOUR GENEROSITY!