



Fundraising Guidelines and Policies

Like most independent schools, Trinity School of Texas depends on donations and charitable gifts to supplement tuition to meet its financial needs and budgetary obligations. Charitable gifts are an important and necessary part of the school's fiscal management. TST's Development Department, under the guidelines of the school's Board of Trustees, determines and oversees all fundraising activities (including those of the Parent Teacher Council) with the purpose of benefitting and enhancing the TST's learning environment. (Exceptions to Development's oversight responsibilities include the Athletic Department's Booster Club normal annual fundraising activities, i.e. spirit wear, banners, card-my-yard, etc..).

Trinity is mindful of the numerous requests and expectations of the school's supporters to contribute money in addition to the cost of tuition; consequently, there is a set limit to the number of approved fundraisers conducted each year. Additionally, TST does not allow special-interest fundraising activities that could affect the success of our own fundraising efforts, compete for our donors, or put additional financial demands on our families and supporters.

Members of the TST community (students, faculty, administrators, parents, etc.) are asked not to exploit any relationship with a donor, prospect, volunteer, or employee for the benefit of the member's or members' outside interests or organizations. They may not distribute materials to solicit money, advertise, or promote any outside organization, unless otherwise approved by the Development Department or Head of School.

No event or activity may include door-to-door fundraising by students in which students would be selling items or soliciting contributions or orders unless they know them as neighbors, relatives, teachers or friends.

No solicitation for contributions, pledges or orders on behalf of another organization outside of Trinity may be conducted in the name of the school or on the campus.

Fundraising and Special Events – General Guidelines

The PTC and other school-related groups must obtain prior approval for any new event or activity from the Development Department. Money raised from these efforts must be used for priority items and projects in keeping with the Board of Trustees' funding priorities and with the school's strategic plan.

Approved, ongoing and yearly fundraising events for the school include the Trinity Advantage Fund (annual giving campaign), which runs through the first of the year, and the Spring Gala.

Trinity Advantage Fund (TAF)

Each year, the Development Department leads an annual giving campaign to raise money for special, supplemental purchases and to meet the financial needs not met by tuition income. The TAF drive is the single most important avenue of giving, and it is hoped that every parent and constituent will want to contribute to this endeavor.